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Tashi InfoComm Limited

Job Description

Job Title	Analyst	Report to	Manager, Strategic Planning Section
Department/ Unit	Strategic Planning Section, SPPD	Supervises	N/A
Purpose of the Department/ unit: SPPD is responsible for the management of TICL's strategies and projects. The Strategic Planning section under SPPD develops, reviews & communicates long-term and short-term corporate & business strategies. The section is also responsible for exploring and researching new business opportunities and reviewing existing business plans and recommending improvements			
Position summary and its purpose: Explore & analyze existing operations and new business opportunities and develop corporate and business strategy.			
Duties and responsibilities: <ul style="list-style-type: none">• Study current industry trends, and consumer behavior insights and forecasts to identify technologies that have business opportunities for in-depth analysis• Conduct thorough Investment Analysis of the business opportunities presented by the new technologies and develop Business Plans• Review existing businesses (products & services) and SPS (Structure, Process, and System) and propose recommendations to continue and scale up or exit• Develop/Review & Re-establish Long-term Corporate & Business Strategies.• Manage Short-term (Annual) Organizational Goal settings – ensuring organizational-level strategic plans are translated into the plans of various departments and sections.• Communicate corporate strategy.• Liaison with staff from other departments to gather information and seek recommendations to create innovation teams for different business areas.• Monitor the Implementation of Strategic Initiatives or Projects undertaken by various departments and Report them to top management.• Support other colleagues under the section.• Any other responsibilities given to the section.			
Working conditions: Standard working environment			
Essential Qualification/ Education B.Tech/ B.E (4 years Courses) in: <ul style="list-style-type: none">- Electronics and Communication (ECE)- Information Technology (IT)- Computer Science or Computer Application (CS/CA) *Recommended Higher Qualification: Master of Business Administration (Preference will be given to those with Master of Business Administration.)			
Essential Experience NA			
Essential Training			



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Preferably with training in Business Research Methods or Investment Analysis Methods

Job related skills and abilities:

- Well versed with trends in ICT industry and its adjacent industries
- Good Analytical and Syntheses skills
- Good Communication (writing, speaking & listening) skills
- Competent in Financial literacy

Personal attributes:

- Passionate, take initiatives, innovative and hardworking
- Self-discipline and punctual and good work ethic/integrity
- Strong interpersonal and communication skills.
- Team Player.

To be filled by the Human Resource and Administration Department

Job Location	Thimphu	Employment nature	Regular
Pay scale	As per the grade level	Allowances	Corporate Allowance and Medical Allowance as per Company's Service Rules and Regulations
Reporting date	Will be informed via call	Reporting time	Will be informed via call